



Escuela Europea de Alicante

# VADEMECUM

For families that do not belong to  
a European Institution

School Year 2018-2019

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Director  
Deputy Head Early Education and Primary  
Deputy Head Secondary  
Bursar

*The European School of Alicante (EEA) is one of the 13 European Schools within 6 European countries.*

*It is therefore an official School created jointly by the governments of the Member States of the European Union.*

*The School offers a multilingual and multicultural education to the children of staff working in a European institution (Category I pupils).*

Dear parents,

This document will provide you with an initial overview of the different aspects of the European School of Alicante.

During the first week of July 2018 you will receive by E-mail the “document for the new school year 2018-2019” which will contain more detailed information.

The Director

Alicante, March 2018  
Ref.: 2018/DT/bf.

# 1. Organisation of studies

## Language Sections

Teaching in the European School of Alicante is organised through the languages of the four linguistic sections in the School: English, French, German and Spanish.

The harmonised curricula within the four linguistics sections - with exception of the Language I programmes of study - are identical and subject to the same assessment requirements. These syllabuses are updated and supervised by the Inspectors of the Member States in charge of the European Schools.

These syllabuses prepare the pupils for the same exams leading to the diploma of **The European Baccalaureate**.

## Cycles

**Early Education** consists in two school years. Pupils of 4 and 5 years old are mixed in the same classes. They are taught by a teacher and a teaching assistant.

**Primary** School has five years of education for pupils from 6 to 10 years of age.

**Secondary** School has seven years of education, split into three cycles:

- \* Observation cycle: Years 1, 2 and 3
- \* Pre-orientation cycle: Years 4 and 5
- \* Orientation cycle: Years 6 and 7

## Languages

**Language I:** Language of the host linguistic section (English, French, German and Spanish).

**Language II:** The study of a first foreign language: English or French or German (different from the language of the linguistic section) This is compulsory in all European Schools. It begins in year 1 of Primary education and goes until the end of the pupils' schooling.

**Language III:** The study of a second foreign language is compulsory from year 1 to year 5 in Secondary and optional in years 6 and 7.

**Language IV:** The study of a third foreign language is optional from year 4 in Secondary.

**Language V:** The study of a fourth foreign language is optional as a complementary subject from year 6 in Secondary.

	Language II	Language III	Language IV	Language V
Primar 1º and 2º	5 x 30' / week			
Primary 3º, 4º, 5º	5 x 45' / week			
Secondary 1º	5 x 45' / week	2 x 45' / week		
Secondary 2º and 3º	4 x 45' / week	3 x 45' / week		
Secondary 4º and 5º	3 x 45' / week	3 x 45' / week	4 x 45' / week (optional)	
Secondary 6º and 7º	3 x 45' / week	4 x 45' / week (optional)	4 x 45' / week (optional)	2 x 45' / week (optional)

## **Educational support “Learning Support”**

In order to meet the needs of individual pupils, a variety of teaching methods are used. Where normal differentiation is not sufficient schools provide a range of support activities.

The types of educational support provided are:

- General
- Moderate
- Intensive

Pupils may experience difficulty in a particular aspect of a subject, may need to “catch up” for different reasons or may have a mild learning difficulty or special needs.

Support is flexible and varies as a pupil develops and his or her needs change.

For more information you can read the document ref. 2012-05-D-14-en- available on the website [www.eursc.eu](http://www.eursc.eu) under *Studies and syllabuses*> *Educational support*

# 2. Early Education

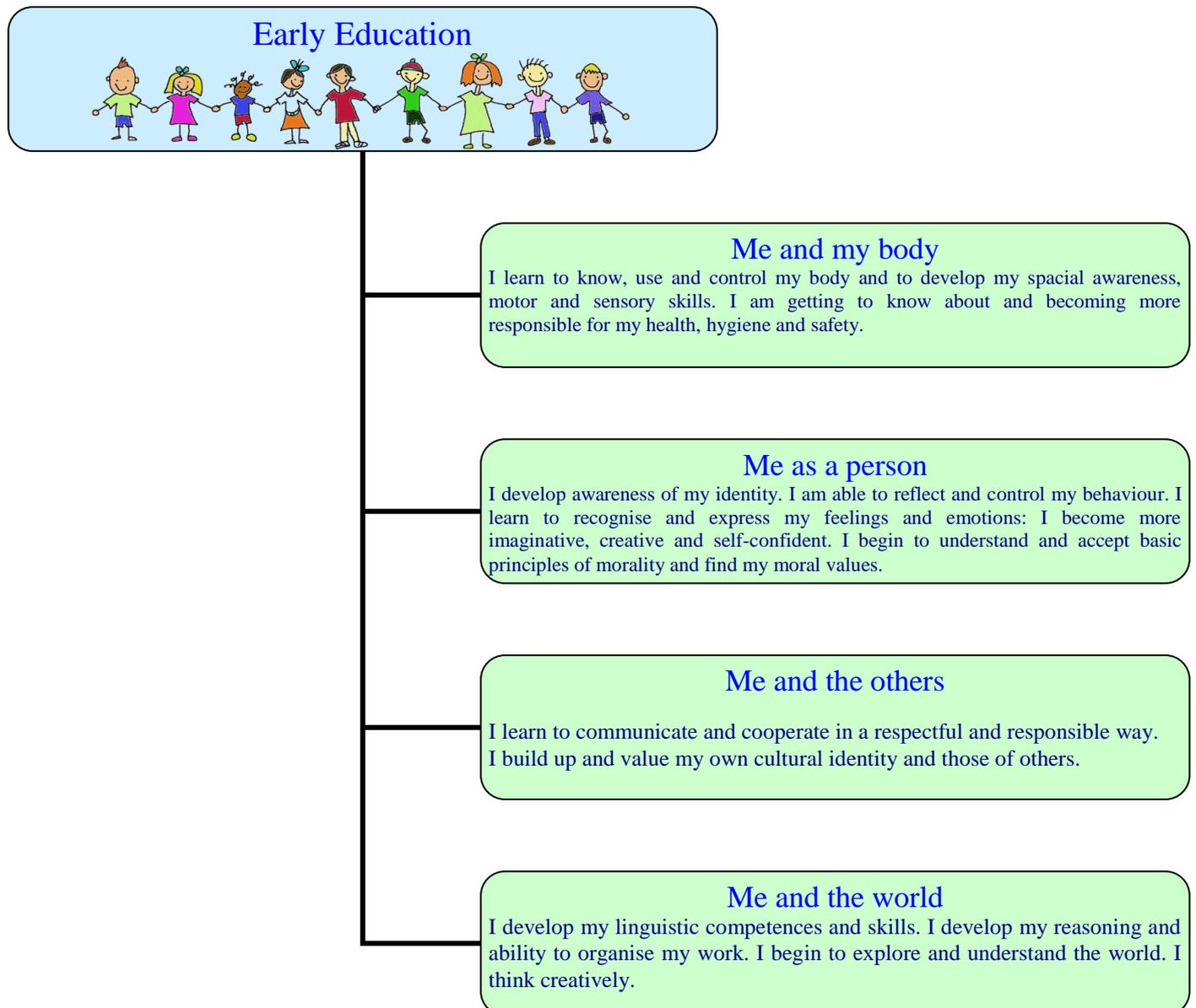
Classes in Early Education are taught in the language of the section.

The core content of the Early Education curriculum consists of four areas:

**Me and my body – Me as a person – Me and the others – Me and the world.**

These four areas are based on the physical, psychological, social, cognitive and emotional development of children.

Every area has three dimensions, learning to be, learning to live with others, learning to do and to know.



You can find the syllabus in the following link <https://www.eursec.eu/en/European-Schools/studies/syllabuses> or under *Studies and Syllabuses*

# 3. Subjects: Primary/Secondary

## PRIMARY

Class periods in years 1 and 2 of Primary are 30 minutes; 45 minutes in years 3, 4 and 5.

YEAR 1 / 2 PRIMARY	
Subject	Periods of 30'
Language I	16
Language II	5
Mathematics	8
Exploring our world	2
Art	4
Music	3
Physical Education	4
Religion or Ethics	2
Recreation (in hours)	3 ½
<b>Total</b>	<b>25 ½ hours</b>

YEAR 3 / 4 / 5 PRIMARY	
Subject	Periods of 45'
Language I	9
Language II	5
Mathematics	7
Exploring our world	4
Art	1
Music	1
Physical Education	2
Religion or Ethics	2
European Hours	2
Recreation (in hours))	2 ½
<b>Total</b>	<b>27 ¼ hours</b>

## SECONDARY

Class periods from years 1 to 7 in Secondary are 45 minutes.

YEAR 1 SECONDARY	
Subject	Periods
Language I	5
Language II	5
Language III	2
Mathematics	4
Human Sciences	3
Integrated Sciences	4
Art	2
Music	2
Physical Education	3
Religion or Ethics	2
ICT	1
<b>Total</b>	<b>33 periods</b>

YEAR 2 SECONDARY	
Subject	Periods
Language I	5
Language II	4
Language III	3
Mathematics	4
Human Sciences	3
Integrated Sciences	4
Art	2
Music	2
Physical Education	3
Religion or Ethics	2
ICT	1
Latin	2 (optional)
<b>Total</b>	<b>33/35 periods</b>

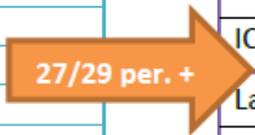
Secondary school students can complete the compulsory subject of music by learning how to play an instrument, participating voluntarily in the school's music project aimed to pupils from year 1 to year 5. Year 1 pupils registered in the music Project must continue in year 2. This activity has an annual cost of +/- 550€. For further details you can read the document "Music Project" available in the School website.

YEAR 3 SECONDARY	
COMPULSORY SUBJECTS	
Subject	Periods
Language I	4
Language II	4
Language III	3
Mathematics	4
Human Sciences in LII	3
Integrated Sciences	4
Art	2
Music	2
Physical Education	3
Religion or Ethics	2
<b>Total</b>	<b>31 periods</b>

OPTIONAL SUBJECTS	
Subject	Periods
Latin <i>or</i>	2
ICT	2
<b>Minimum 31 periods</b>	
<b>Maximum 33 periods</b>	

YEAR 4/5 SECONDARY	
COMPULSORY SUBJECTS	
Subject	Periods
Language I	4
Language II	3
Language III	3
Physical Education	2
Religion or Ethics	1
History in LII	2
Geography in LII	2
Biology (language of the section)	2
Chemistry (language of the section)	2
Physics (language of the section)	2
Mathematics	4/6
<b>Total</b>	<b>27/29 periods</b>

OPTIONAL SUBJECTS	
Subject	Periods
Art	2
Music	
ICT	
Language IV	4
Latin	
Economics in LII	
<b>Minimum 31 periods</b>	
<b>Maximum 35 periods</b>	



Secondary school students can complete the compulsory subject of music by learning how to play an instrument, voluntarily participating in the school's music project aimed to pupils from year 1 to year 5. This activity has an annual cost of +/- 550€. For further details you can read the document "Music Project" available in the School website.

## YEAR 6/7 SECONDARY

### COMPULSORY BASIC SUBJECTS

Subject	Periods
Language I	4
Language II	3
Mathematics (language of the section)	3/5
Physical Education	2
Religion or Ethics	1
History	2
Geography	2
Biology (language of the section)	2
Philosophy (language of the section)	2
<b>Total</b>	<b>21/23 periods</b>

### OPTIONAL SUBJECTS OF 4 PERIODS

**Minimum 2 subjects**  
**Maximum 4 subjects**

Minimum 29 periods

Biology	Physics	Chemistry
History	Geography	Philosophy
Music	Art	Economics
Latin	LIII	LIV

### OPTIONAL SUBJECTS OF 3 PERIODS

Advanced Mathematics

Advanced LI

Advanced LII

### COMPLEMENTARY SUBJECTS OF 2 PERIODS (Choose only 1 subject)

#### Wednesday afternoon

Biology Laboratory	Chemistry Laboratory	Physics Laboratory
Technical drawing	Art	ICT
Extra Sport	LV	Sociology

**Minimum 31 periods**

**Maximum 37 periods**

**(from 35 to 37 periods must be approved by the Management)**

## THE EUROPEAN BACCALAUREATE

The name “European Baccalaureate” belongs solely to the European Schools, which, since their establishment, have had a monopoly over its use in all the official languages of the European Union.

It is the only diploma recognised in all the countries of the European Union.

The Baccalaureate exam is taken at the end of year 7 in Secondary.

On passing the exam the Baccalaureate diploma is awarded and is recognised by all Member States of the European Union along with a number of other countries.

Pupils can enrol in Universities and Higher Education Institutions of all European Union countries with the same rights as citizens who have pursued their studies to the same level in that country.

The Baccalaureate exam is based on the subjects taught during years 6 and 7. Pupils may participate in these exams providing they have studied a minimum of the final two years of Secondary education.

Pupils must obtain an overall mark of 60% in order to receive the diploma.

Syllabuses in all the language sections are, with the exception of mother tongue, identical and the same standards are insisted on. These syllabuses are updated and supervised by the Inspectors of the Member States in charge of the European Schools.

# 4. Facilities

## Indoor facilities (WIFI)

Early Education	6	Classrooms with adjoining toilets
	1	PE hall
	1	Storage area for PE
Primary	20	Classrooms
	1	Multilingual library
	1	Science classroom
	2	ICT classrooms
	1	Art classroom
	1	Music classroom
	1	Meeting room
	1	Staff room
	1	Educational Support classroom
	1	Gymnasium
Secondary	31	Classrooms
	1	Multilingual library
	10	Science Laboratories (Physics, Chemistry, Biology)
	3	Pre-labs
	6	Educational Support classrooms
	2	ICT classrooms
	1	Multimedia classroom
	1	Counselling/Guidance room
	3	Study rooms
	1	Meeting room
	2	Art classroom
	1	Staff room
	2	Music classroom
	1	Storage area for musical instruments
	1	Gymnasium
	2	Reception areas for parents

## Outdoor facilities

Early Education	1	Early Education playground with outdoor play equipment
	6	Individual outdoor play area off each classroom
Primary	2	Sports pitches
	1	Playground for years 1 and 2 with outdoor play equipment
	1	Playground for years 3, 4 and 5
Secondary	3	Sport pitches
	1	Playground

## Common facilities

4	Learning support classrooms (Early Education/Primary)
1	Canteen for Primary and Secondary (3 shifts)
1	Early Education canteen
1	Auditorium fitted with a multimedia sound system
1	Infirmery with examination room
1	Early Education and Primary Education secretariat
1	Secondary secretariat
1	Executive secretary's office
1	Accounting department



# 5. Services

## School medical service

A nurse is available to meet the needs of all pupils during the full school day. We also have a doctor for annual medical examinations of our pupils who is present at the School every Thursday. There is a protocol available on our website in English, French, German and Spanish.

## Educational Psychology service

The School has two psychologists for both the Early Education-Primary and Secondary. They are available once a week.

## Extracurricular activities

- *Early Education-Primary*: Extracurricular activities are organised by the A.M.P.A. These activities start by mid-September and take place on Wednesday and Friday afternoons, after school hours.
- For more information see [www.ampaescuelaeuropea.com](http://www.ampaescuelaeuropea.com)
- *Secondary*: The EEA organises extracurricular activities through the company Mundosport. They run from October until May, after school hours.  
Coordinator: Pelayo Núñez - Tel. 686.125.893 - E-mail: [info@mundosport.net](mailto:info@mundosport.net)

## Availability of secretaries during school days

Early Education & Primary secretariat Monday to Friday 8:30 to 9:15  
Monday, Tuesday, Thursday 16:00 to 16:30  
Wednesday, Friday 12:45 to 13:15

Secondary secretariat Monday to Friday 8:30 to 9:15  
Monday, Tuesday, Thursday, Friday 16:00 to 16:30  
Wednesday 12:45 to 13:15

Director's secretariat Monday to Friday 8h30 to 9h15  
Monday to Friday 16h00 to 16h30

Outside the above timetables you shall request your visit by e-mail or telephone.

Administration: Monday to Friday 9h15 to 11h30 and Thursday afternoon 14h00 to 16h00

Director: By appointment only

## Availability of secretaries during school holidays

Appointments cannot be arranged during the school holidays.

## Handing of documents and requesting information from the School

Through a mailbox for submission of documents next to the secretariat of each cycle.

Through the E-mail addresses of the secretaries

- *Early Education - Primary*: [patricia.rodriguez@eursc.eu](mailto:patricia.rodriguez@eursc.eu)
- *Secondary*: [carmen.rocamora@eursc.eu](mailto:carmen.rocamora@eursc.eu)

## Sale of School uniform – obligatory for Physical Education

Pupils must wear the physical education uniform during:

- Physical education classes
- Excursions

<b>Early Education and Primary</b>	
Bib	Obligatory in Early Education
Shorts	Obligatory in Early Education and Primary
Polo or short-sleeved T-shirt	At least one is obligatory in both cycles
Long trousers	Obligatory in both cycles
Sweatshirt	Optional
Long-sleeved T-shirt	Optional

<b>Secondary</b>	
Short-sleeved T-shirt or Polo	Only S1, S2, S3 students will have to wear the uniform during Physical Education classes

You may reserve the new sport uniform in El Corte Inglés.

For further information you may contact them directly at the following address or telephone number:

Avda. Maisonnave, 53 – Edificio de Moda  
3ª planta (moda infantil)  
Departamento de colegios  
03003 Alicante  
Tel. 965 925 001 Ext. 2290

For further information regarding models, sizes and orders, please Access to the following link:

<https://www.elcorteingles.es/uniformes/alicante/alicante/escuela-europea-de-alicante/>

## Afterschool class “El Faro”



<b>Intended for</b>	Priority given to children of the staff members of EUIPO
<b>Age</b>	Pupils from Early Education, Primary, years 1 and 2 Secondary
<b>Timetable</b>	Monday, Tuesday, Thursday : 16:15 to 18:30 Wednesday, Friday: 13:00 to 18:30
<b>Fees</b>	Specified in the document “domiciliación bancaria” available in the School website
<b>Snack</b>	Everyday at 16:30 - Cost included in the fee
<b>Lunch</b>	Wednesday and Friday at 13:15 - included in the fee
<b>Workshops/ Excursions</b>	With parental consent - Cost included in the fee. One Wednesday per month.
<b>Extracurricular activities</b>	Compatible with the timetable of the afterschool class Full time enrolments: cost of first activity is included in the fee
<b>Exceptional services</b>	Organised for days without classes e.g. handing out of report cards in Nursery-Primary (November/July) Organised for short days: first day of school, last day before Christmas holidays, last day before Easter holidays. Included in the fee
<b>Personnel</b>	Pedagogical monitors and a pedagogical coordinator
<b>Enrolments</b>	Visit website or contact administrative/pedagogical coordinator, Desirée Vázquez, preferably by e-mail: <a href="mailto:elfaro@escuelaeuropea.org">elfaro@escuelaeuropea.org</a> Tel.965.260.456 during coordination schedule: Monday, Tuesday, Thursday from 12h until 16h Wednesday and Friday from 11h until 17h30

## Parents Association of the European School of Alicante – A.M.P.A

**E-mail** ampa@escuelaeuropea.org  
**Website** www.ampaescuelaeuropea.com  
**A.M.P.A's Telephone** 965.156.295



### School lunches

Lunches are prepared each day in the School's kitchen and served in the canteen.

The pupils in Early Education and years 1 and 2 of Primary eat with their teachers.

The pupils in years Primary 3, 4 and 5 and Secondary are supervised by specialized monitors in the canteen.

Two options: School lunches or packed lunches from home.

On Wednesday and Friday school lunches are for children who have lessons in the afternoon

More information: Company: Ausolan

E-mail: admin\_alicante@ausolan.com

Fees and enrolment forms on the website [www.ampaescuelaeuropea.com](http://www.ampaescuelaeuropea.com)

### School Transport

The A.M.P.A organises bus services covering various routes.

More information: Company: Autocares Ríos

E-mail: [escuelaeuropea@rioslevante.com](mailto:escuelaeuropea@rioslevante.com)

Fees and enrolment forms on the website [www.ampaescuelaeuropea.com](http://www.ampaescuelaeuropea.com)

### Extracurricular activities in Early Education and Primary

The A.M.P.A organises extracurricular activities on Wednesdays and Fridays after school.

More information: Company: Auca Projectes educatius SL - website: <http://www.auca.es>

Email: [escuelaeuropea@auca.es](mailto:escuelaeuropea@auca.es)

Fees and enrolment forms on the website [www.ampaescuelaeuropea.com](http://www.ampaescuelaeuropea.com)

# 6. Rules

**The school gates of the School open at 8h15**

## **EARLY EDUCATION**

From 8h15 until 8h30 children will be supervised by school service staff.

- Dropping off and picking up  
Pupils are dropped off at their classrooms by their parents until 9h00.  
Pupils are picked up at their classrooms by their parents from 13h00 (Wednesday and Friday) and from 16h00 (Monday, Tuesday Thursday).
- Supervision  
Pupils are only supervised during 15 minutes before the start of the classes and 15 minutes after the school day has ended.
- School transport  
Arrival: Each monitor accompanies the pupils to their classrooms  
Picking up: Pupils are gathered from their classrooms and are led by their assistant to the corresponding bus.

## **PRIMARY**

From 8h15 until 8h30 children will be supervised by school service staff.

- Arrival timetable  
8h45: First bell means: to stand in a row in the playground  
8h50: Second bell means: start of classes
- Departure timetable  
13h00: End of day Wednesday and Friday  
16h15: End of day Monday, Tuesday and Thursday
- Dropping off and picking up  
Pupils are dropped off and picked up by their parents at the Primary entrance hall (Area delimited by safety ribbons).
- Supervision  
Pupils are only supervised during 15 minutes before the start of the classes and 15 minutes after the school day has ended.
- School transport  
Arrival: Each monitor accompanies the pupils to the playground.  
Picking up: Pupils are gathered in the playground, in their bus route group and they are led by the monitor to the corresponding bus.

## **SECONDARY**

From 8h15 until 8h40 pupils will stay in the cover playground close to the school entrance.

- Arrival timetable  
8h40: First bell means: pupils make their way to their classrooms  
8h45: Second bell means: start of classes
- Departure timetable  
13h05: End of day Wednesday  
16h15: End of day Monday, Tuesday, Thursday and Friday
- Dropping off and picking up  
Pupils enter and leave the School independently.
- School transport  
Arrival: Pupils make their way to their classroom independently.  
Picking up: Pupils make their way independently to their school bus after school.

## School Regulations

According to Article 28 of General Rules of European Schools, by applying to the Director to have their child enrolled, parents undertake to respect the rules as applied in the Convention defining the Statute of the European Schools.

A copy of these rules can be found on the website of the European Schools: [www.eursc.eu](http://www.eursc.eu)

## Internal school rules

Early Education, Primary and Secondary school rules are available on the website of the EEA: [www.escuelaeuropea.org](http://www.escuelaeuropea.org)

## Harmonised Programmes

Available on the website of the European Schools: [www.eursc.eu](http://www.eursc.eu)

## School Diary: Early Education, Primary and Secondary

Each pupil must have a school diary from the European School of Alicante which includes the internal school rules for each cycle.

## Communication with all parents

All communications are sent by E-mail to the parents.

## School reports

- *Primary School*: Twice a year (February and July) + an oral communication a day in November when pupils will have no lessons.
- *Secondary School*: Four times a year.

## School trips and excursions

Enrolments at the EEA imply the acceptance of parents or tutors that pupils must participate in the trips and excursions organised by the School. Only in exceptional cases pupils may be excused upon production of the appropriate medical certificate or supporting document.

## Class photos in Early Education and Primary

- *Early Education and Primary*: Each year the School organises class photos with a professional photographer. The pack of photos includes a group photo with the class teacher and several individual photos in different sizes.

## Identity cards for pupils

- *Secondary*:  
White card: Pupils must stay on the school premises throughout the whole school day regardless of their timetable.

Green card: In **exceptional cases** and at the request of parents the Director will give pupils a green card allowing them to arrive later in the morning and leave earlier in the afternoon if those pupils do not have classes at the beginning or at the end of the school day.

It is also possible to request a green identity card to indicate that the pupil has permission to go home for lunch; only when the pupil's home is close to the School. In order to request this card, pupils must meet a number of requirements and if permission is granted pupils must adhere to conditions set by the School.

## Lost property

- *Early Education and Primary*: Lost and found will be kept in the EUREKA's office. Located in Nursery building in front of the Nursery. For further details read more in <http://www.ampaescuelaeuropea.com> It is compulsory to mark children's clothing with their full name.
- *Secondary*: Articles found will be kept in the Educational Advisers' office (Administration building, ground floor)  
Contact person: Pilar Vadillo [pilar.vadillo@eursc.eu](mailto:pilar.vadillo@eursc.eu)  
Unclaimed lost property will be donated to charities twice a year: In Christmas and at the end of the school year.

## Mobile Phones

- *Primary*: Completely Prohibited
- *Secondary*: Disconnected during the classes and in the canteen.

## School Policies

- Early Education school rules
- Primary Education school rules
- Homework in Primary
- ICT in Primary
- Transition Early Education-Primary
- Secondary school policy synthesis
- Code of good conduct in Secondary
- Dress code in Secondary
- ICT in Secondary
- Homework in Secondary
- School trips in Secondary
- Educational Support in Secondary
- Anti-bulling
- Transition Primary-Secondary
- Complaints

School policies are available on the website of the EEA: [www.escuelaeuropea.org](http://www.escuelaeuropea.org)

## Absences

When a pupil arrives late or is unable to attend school due to illness, the parents should notify the School. More information will be available in the “document of the new school year”.

## Lateness

Enrolment to the School implies that pupils must attend lessons punctually. More information will be available in the “document of the new school year”.

## Bicycles

Pupils can come to school by bicycle.

### ➤ Rules for all the cycles

1. You may walk your bicycle into the school but you may not cycle within the school grounds.
2. Your bicycle should always be locked while parked and it should only be parked in the designed areas.
3. You can leave the bicycle in the school only during class times and never overnight or during school vacations.
4. The school strongly recommends that you wear a helmet.
5. The school cannot be considered responsible in case of theft of the bicycle as stated in the article 34 of the General Rules of the European Schools.

### ➤ Location

- *Early Education and Primary*: The bikes can be left at the bicycle stands by the fenced area next to the security booth.
- *Secondary*: The bikes can be left at the bicycle stands area in front of the gymnasium building.

## Others vehicles

1. Mopeds, motorcycles, etc. must be parked outside the school ground in the public parking spaces which are clearly marked.
2. Roller, skates, skateboards and other vehicles are not allowed on school grounds.

## School access for parents to Primary and Secondary buildings

Access to the School for parents is only authorised in the reception areas, prior to security control.

## Parent meetings

During the month of September each cycle of the School (Early Education, Primary and Secondary) organises general first class meetings with parents. In these meetings parent class representatives are elected.

The dates will be available to parents in the “document of the new school year 2018-2019”.

## Teacher’s consultation hours

All teachers will have an allocated appointment time to meet parents. These times will be communicated to parents at the start of the school year.

# 7. Invoicing school year 2018-2019

## Invoicing applicable to all the pupils

Parents must pay the charges mentioned below per year and child enrolled at the school. The current amounts are compulsory, not refundable, not able to be paid by instalments and will be included in the invoice sent at the beginning of October.

### Early Education section:

School insurance	18€
Printing/Duplicating fees	25€
School diary	10€

### Primary section:

School insurance	18€
Printing/Duplicating fees	35€
Intermath	22€
School diary	10€

### Secondary section:

School insurance	18€
Printing/Duplicating fees	37€
School diary	10€
Different activities	60€
Management of applications to Univ.	130€
	260€
European Baccalaureate 2019 registration fee	92,26€

Universities in France, Germany and The Netherlands  
United Kingdom Universities (UCAS)  
Only year 7

Other specific fees (music project, S3 Mediterranean world book, Eurobio book, etc.) could be also included in the invoice.

**N.B:** *These fees are subject to change.*

## Invoicing applicable to category III pupils

Conditions apply to all new students, including those with siblings in the School.

### Expiration

- Before 30th June 2018: payment of the invoice 25% – *compulsory, to consolidate the admission.* This amount is not refundable. (The invoice will be sent at the end of May)
- Before 30 November 2018: Payment of remaining invoice. (The invoice will be sent at the beginning of October)

### Payment by installments

On written request to the Head of the School **before 15 October 2018**, the payment of school fees by installments can be authorised. Each of the installments amounts represents 25 %, fixed as follows:

- 1st transfer before 30 June 2018 (invoice of 25%)
- 2nd transfer before 31 October 2018
- 3rd transfer before 31 January 2019
- 4th transfer before 31 March 2019

**Requests of school fees by installments must be sent by e-mail to: [billing@escuelaeuropea.org](mailto:billing@escuelaeuropea.org)**

## Invoicing applicable to pupils enrolled as category III from school year 2013-2014 onwards

<b>Annual Fees (*)</b>	<i>1st child</i>	<i>2<sup>nd</sup> child (20% reduction)</i>	<i>3rd child on (40% reduction)</i>
<i>Early Education</i>	3.804,69 €	3.043,75 €	2.282,81 €
<i>Primary</i>	5.231,51 €	4.185,21 €	3.138,91 €
<i>Secondary</i>	7.133,87 €	5.707,10 €	4.280,32 €

<b>25% payment (before 30/06/18)</b>	<i>1st child</i>	<i>2<sup>nd</sup> child</i>	<i>3rd child on</i>
<i>Early Education</i>	951,17 €	760,94 €	570,70 €
<i>Primary</i>	1.307,88 €	1.046,30 €	784,73 €
<i>Secondary</i>	1.783,47 €	1.426,78 €	1.070,08 €

(\*) The Board of Governors of the European Schools is the body that holds the exclusive power on fees. If subsequently this body decides modification rates in any case, this decision would prevail on this document.

(These data have been taken out from the website of the Secretary-general of the E.S <http://www.eursc.eu/en/European-Schools/enrolments/school-fees> )

**N.B:** For specific inquiries you can contact the accounting department:  
Tel. (+34) 965 15 69 34 or by e-mail [billing@escuelaeuropea.org](mailto:billing@escuelaeuropea.org)

# 8. Calendar

**The calendar of school year 2018-2019 has been approved by the Administration Board of 2.02.2018 from the beginning of the school year until Christmas holidays.**

Comienzo de las clases - Rentrée des classes Beginning of school year - Schulbeginn	<b>04.09.2018</b> <i>hasta 12h15</i>
Día de la Hispanidad	12.10.2018
Todos los Santos - Toussaint All Saints - Allerheiligen	29.10.2018 – 02.11.2018
Navidad y Año Nuevo - Noël et Nouvel An Christmas and New Year - Weihnachten und Neujahr	24.12.2018 – 04.01.2019

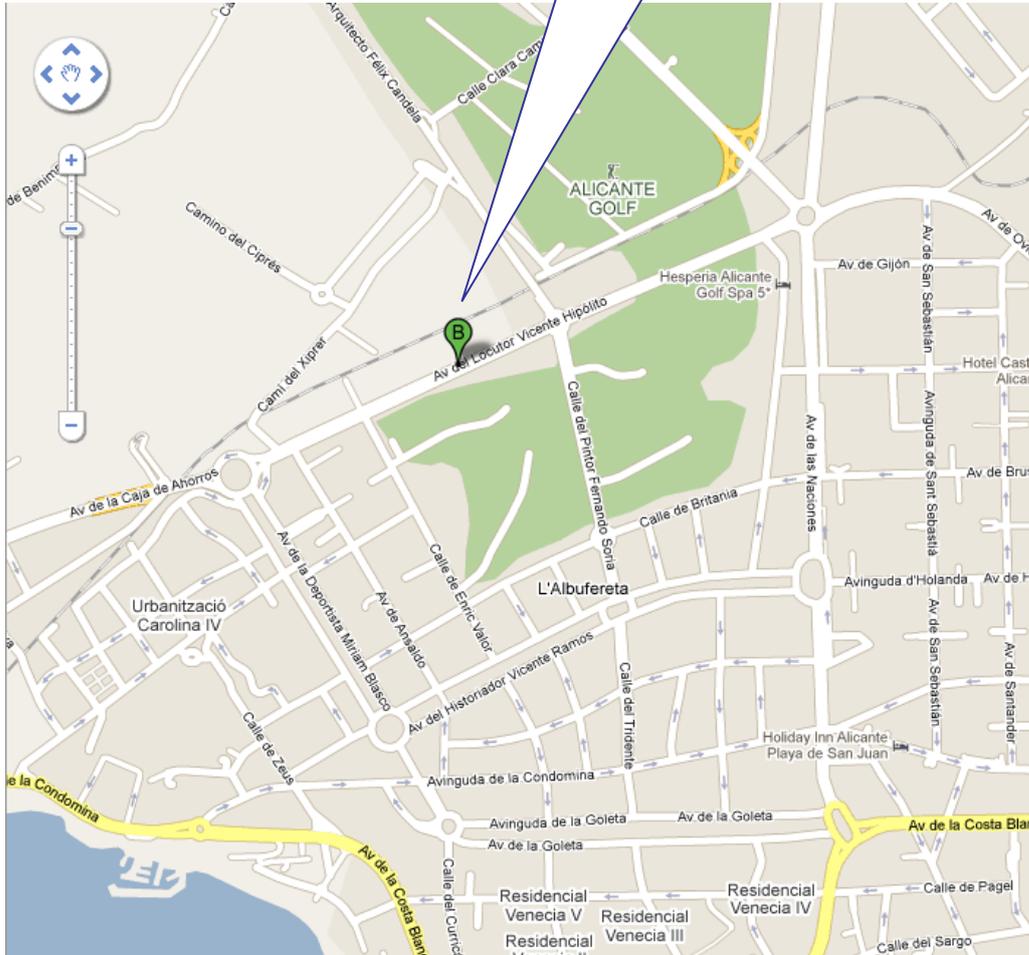
**The rest of the calendar of 2018-2019 is subject to approval by the Office of the Secretary-General of the E.S. The final date of the school year will not be changed.**

Carnaval - Carnival - Karneval	25.02.2019 – 01.03.2019
Semana Santa - Pâques Eastern - Ostern	15.04.2019 – 26.04.2019
Día del trabajo – Fête du Travail – Labor day – Tag der Arbeit & Santa Faz	01 & 02.05.2019
Semana de primavera - Semaine de printemps Spring week - Frühlingsferien	27.05.2019 - 31.05.2019
Lunes de Pentecostés – Lundi de Pentecôte - Whitsun - Pfingstmontag	10.06.2019
Día de San Juan	24.06.2019
Final del curso escolar - Fin de l'année scolaire Last day of School - Letzter Schultag	<b>05.07.2019</b>

## Reception of pupils on the first day of school

<b>Early Education</b>	For 5-year old pupils in class from 9:00, on Tuesday. For 4-year old pupils in class by groups, progressively between Tuesday and Friday. Parents will receive detailed information by E-mail from the Early Education - Primary secretary at the end of August.
<b>Year 1 Primary</b>	09:30 by the Deputy Head and the teachers in the Primary School playground
<b>Year 2, 3, 4 and 5 Primary</b>	08:30 in the Primary School playground in their respective lines
<b>Year 1 to 7 Secondary</b>	08:45 by the class teacher in the Secondary sports pitches

# 9. Location



## Arriving by public transport

### By Tramway

The nearest tramway station is “Condomina” and runs on Line 

The tramway station “Lucentum” it is 10’ by foot from the EEA and runs on Lines   

For more information: <http://www.tramalicante.es>

### By bus

The nearest bus stop is on la Avda. Deportista Miriam Blasco and corresponds to Line 9.

# 10. Contacts

**EUROPEAN SCHOOL OF ALICANTE**  
 Avda. Locutor Vicente Hipólito s/nº, E-03540 Alicante  
 Switchboard: +34 965 269.595 - General fax: +34 965 269.777  
[www.escuelaeuropea.org](http://www.escuelaeuropea.org)

<b>Director</b>	<b>Mario Da Torre</b>	Ali-director@eursc.eu
<b>Deputy head Early Education/Primary</b>	<b>Dónal Cregan</b>	Ali-deputy-director-nursery-and-primary-cycle@eursc.eu
<b>Deputy head secondary</b>	<b>Marco Alberici</b>	Ali-deputy-director-secondary-cycle@eursc.eu
<b>Bursar</b>	<b>Benito López</b>	Ali-deputy-director-finance-and-administration@eursc.eu

<b>Director's assistant</b>	Beatriz Font	Tel. 965.155.610	Fax: 965.269.777	beatriz.font@eursc.eu
<b>Secretary E.E. &amp; Primary</b>	Patricia Rodriguez	Tel. 965.161.188	Fax: 965.152.384	patricia.rodriguez@eursc.eu
	Sonia González	Tel. 965.160.708	Fax: 965.152.384	sonia.gonzalez@eursc.eu
<b>Secretary secondary</b>	Carmen Rocamora	Tel. 965.151.003	Fax: 965.153.022	carmen.rocamora@eursc.eu

<b>Educational Adviser</b>	Tiago Pita	Tel. 965.157.713	tiago.pita@eursc.eu
	Jose Luís Hernández Blanco	Tel. 965.161.677	jose-luis.hernandez@eursc.eu
	Jean-Luc Generet	Tel. 965.161.530	jean-luc.generet@eursc.eu
	<b>Secretary transition prim./sec.</b> Pilar Vadillo		pilar.vadillo@eursc.eu

<b>Accountant</b>	José Luís Sánchez	Tel.: 965.156.934	jose-luis.sanchez@eursc.eu
<b>Librarian</b>		Cristina Llorens	biblioteca@escuelaeuropea.org
<b>Infirmery</b>	Mª del Rosario Pérez	Tel. 965.152.049	enfermeria@escuelaeuropea.org
<b>Medical examinations</b>		Alejandro Canals (only Thursday)	alejandro.canals@escuelaeuropea.org
<b>Educational Psychology service</b>		Graziella Juste (only Tuesday)	graziella.juste@escuelaeuropea.org
		Rosa Mª Limiñana (only Tuesday)	rosa.liminana@escuelaeuropea.org

## OTHER SERVICES

<b>Parent's Association (AMPA)</b>	Web: <a href="http://www.ampaescuelaeuropea.com">www.ampaescuelaeuropea.com</a>	<a href="mailto:ampa@escuelaeuropea.org">ampa@escuelaeuropea.org</a>
	<b>Canteen</b>	admin_alicante@ausolan.com
	<b>Transport</b>	escuelaeuropea@rioslevante.com
	<b>Extra-curricular activities Nursery-Primary</b>	escuelaeuropea@auca.es
	<b>Extra-curricular activities Secondary</b>	info@mundosport.net
<b>Afterschool class El Faro</b>	During coordination schedule	Tel. 965.260.456
	During afterschool timetable	Emergencies Tel. 696.418.175
		elfaro@escuelaeuropea.org

