

## DATA PROTECTION POLICY

The Direction / Governing Body of **ESCUELA EUROPEA DE ALICANTE** (hereinafter, the person responsible for the treatment), assumes the maximum responsibility and commitment to the establishment, implementation and maintenance of this Data Protection Policy, guaranteeing the continuous improvement of the controller in order to achieve excellence in relation to compliance with Regulation (EU) 2016/679 of the European Parliament and of the Council of April 27th 2016 on the protection of natural persons with regard to the processing of personal data and the free circulation of such data and the one that repeals the Directive 95/46 / CE (General regulation of protection of data) (DOUE L 119/1, 04-05-2016), and of the Spanish norm of personal data protection (Organic Law, legislation specific sector and its development rules).

The Data Protection Policy of **ESCUELA EUROPEA DE ALICANTE** it rests on the principle of proactive responsibility, according to which the controller is responsible for compliance with the regulatory and jurisprudential framework that governs that Policy, and is capable of demonstrating it to the competent control authorities.

In this sense, the person responsible for the treatment will be governed by the following principles that should serve all its personnel as a guide and frame of reference in the processing of personal data:

1. Protection of data from the design: the controller will apply, both at the time of determining the means of treatment and at the time of the treatment, appropriate technical and organizational measures, designed to effectively apply the principles of protection of data, such as the minimization of data, and integrate the necessary guarantees in the treatment.
2. Protection of data by default: the data controller will apply the appropriate technical and organizational measures in order to guarantee that, by default, only the personal data necessary for each of the specific purposes of the processing will be processed.
3. Data protection in the information life cycle: the measures that guarantee the protection of personal data will be applicable during the entire life cycle of the information.
4. Lawfulness, loyalty and transparency: personal data will be treated in a lawful, fair and transparent manner in relation to the interested party.
5. Limitation of the purpose: personal data will be collected for specific, explicit and legitimate purposes, and will not be further processed in a manner incompatible with said purposes.
6. Minimization of data: personal data will be adequate, relevant and limited to what is necessary in relation to the purposes for which they are treated.

7. Accuracy: personal data will be accurate and, if necessary, updated; All reasonable measures shall be taken so that personal data that are inaccurate with respect to the purposes for which they are treated are deleted or rectified without delay.
8. Limitation of the conservation period: the personal data will be maintained in a way that allows the identification of the interested parties during no more time than necessary for the purposes of processing personal data.
9. Integrity and confidentiality: personal data will be treated in such a way as to ensure adequate security of personal data, including protection against unauthorized or illegal treatment and against loss, destruction or accidental damage, through the application of measures appropriate technical or organizational
10. Information and training: one of the keys to guarantee the protection of personal data is the training and information provided to the personnel involved in their treatment. During the information life cycle, all personnel with access to data will be properly trained and informed about their obligations in relation to compliance with data protection regulations.

The Data Protection Policy of **ESCUELA EUROPEA DE ALICANTE** is communicated to all the personnel of the controller and made available to all interested parties.

As a consequence, this Data Protection Policy involves all the personnel of the data responsible of the treatment, who must know and assume it, considering it as their own, with each member responsible for applying it and verifying the data protection rules applicable to their activity., as well as identifying and contributing the opportunities for improvement that it considers appropriate with the aim of achieving excellence in relation to compliance.

This Policy will be reviewed by the Direction / Governing Body of **ESCUELA EUROPEA DE ALICANTE** as many times as deemed necessary, to adapt, at all times, to the current provisions on the protection of personal data.