



# ARRANGEMENT FOR IMPLEMENTING THE REGULATIONS FOR THE EUROPEAN BACCALAUREATE (2019)

## 1.- Entry procedure

Candidates must supply a copy of their **identity card** plus either the original or a certified copy of a document attesting to their personal particulars: civil status and nationality: (birth certificate, certified photocopy of an official document, etc.) This copy of the identity card and the certified copy of the document must be given to Mr. Tiago Pita (Educational Adviser) the **8<sup>th</sup> October 2018** at the latest.

The **examination fee** is set on **92,26€** per candidate. This amount will be included in the school fees bill.

## 2.- Choices of examinations

Candidates must choose the examinations which they wish to sit at the time of registering for the examination. **Once made, these choices cannot be changed.** Each candidate must fill in an enrolment form (see Annex I) which must be submitted to Mr. Tiago Pita by the **8<sup>th</sup> October** at the latest. Then, the choices of the candidates have to be communicated without delay to the Office of the Secretary-General of the European Schools.

## 3.- Special cases

Handicapped pupils can take tests and exams in conditions that are suited to their handicap. The Head of the School must submit the request of the parents to the Office of the Secretary General of the Board of Governors in the beginning of the school year with all necessary supporting documents (Document 2012-05-D-14-fr.2 Document 2012-05-D-15-fr.).

## 4.- Independent Studies

A request for an extra exam must be in accordance with the conditions laid out in Article 13 of the Bacc. Regulations.

The request together with all supporting documents must be handed in no later than **08/10/2018**. The **examination fee** is set on **34,57 €.**

## 5.- Admission to the Baccalaureate session

In order to be admitted to the Baccalaureate, a candidate must have followed the 2 final years of secondary education (6<sup>th</sup> and 7<sup>th</sup>) in a European School **with regular and consecutive attendance**. The term 'regular' implies that the candidate has attended all the necessary lessons within those years and has participated in all the examinations required. The class council decides whether or not a pupil is to be considered a regular pupil.

## 6.- Procedures for marking the Baccalaureate and organization of the examinations

Overall maximum of points:	100
1. The preliminary mark:	50 marks
2. The mark for the written examinations:	35 marks
3. The mark for the oral examinations:	15 marks

### 1. THE PRELIMINARY MARK (50 MARKS)

The preliminary mark is produced from the two following elements:

#### 1) The class work mark (20 marks) = **A mark**

These marks reflect the activities of the candidate in class. They are awarded twice during the year for each subject. (With the exception of Religion / Ethics)

#### 2) The partial examinations (30 marks) = **B mark**

(Marks in Religion / Ethics are not taken in consideration)

#### **A. Partial examinations** (at the end of the 1st semester)

For all courses that can be subject of the final written exams, examinations will be organized in every school, over a maximum of ten working days at the end of the first semester, i.e. at least **two weeks** after the Christmas holidays.

<b>SUBJECTS</b>	<b>Length</b>
Language I	4 hours
Language II	3 hours
Mathematics (5 periods)	4 hours
Mathematics (3 periods)	3 hours
Options (except art )	3 hours
Advanced Language I	4 hours
Advanced Language II	4 hours
Art	5 hours

#### **B. Short examinations**

a) In **philosophy (2 periods) and in advanced Mathematics**, a short written examination will be organised as part of the normal school week at the end of each semester. The time allowed will be two consecutive teaching periods. The final B mark will be the arithmetical average of the two semester B marks

b) In **Biology, History and Geography (all with two periods a week)**, two short written examinations lasting one teaching period will be organised as part of the normal timetable in the course of each semester. The final B mark will be the arithmetical average of the four semester B marks.

c) For **Additional courses**, a single short written examination lasting one teaching period will be organised at the end of each semester. The final B mark will be the arithmetical average of the two semester B marks.

d) For **Physical Education** the following arrangements will apply: The B mark shows the results of the test held at the end of each unit of instruction. These tests are purely practical, involving no written work of any kind.

## 2. THE **FINAL WRITTEN EXAMINATION** (35 marks)

Candidates will take five written examinations:

1. Language I or advanced language I
2. Language II or advanced language II
3. Mathematics (5 periods) or Mathematics (3 periods)
4. Option (4 periods)
5. Option (4 periods)

### **Restrictions for compulsory subjects** and for options

- Examinations 1 and 2:

Where candidates have chosen to follow an advanced course in Language I and/or in Language II, they will be required to take a written examination on that course, and not, therefore, on the basic course in the subject.

- Examinations 4 and 5:

The choice of options will have to be made at the time of registering for the examination, i.e. before **8<sup>th</sup> October** of the school year when the candidate is in the 7<sup>th</sup> class. The choice may not be changed during the school year.

### **Time** allowed for the **written examinations**

Language I	4 hours
Advanced Language I	4 hours
Language II	4 hours
Advanced Language II	4 hours
Mathematics 5 periods	4 hours
Art	5 hours
All other subjects except Art	3 hours

### **Beginning and end** of the written examinations

The examinations begin at 09h00 or at 14h00. At the end of time allocated for the examination the student will wait at his desk and stop writing. He will wait for a teacher to collect his exam. The student may keep the sheet with the questions.

### **Conduct of the examinations**

The material allowed will be specified for each subject. The exam must be written in black or blue ink. Exams or answers written in pencil will not be corrected. If the student arrives late the Vice-President or the School Director will decide about his admission to the exam and whether he can be allowed extra time or not.

### **Marking** of the written examinations

All written examinations are marked twice: first by the subject teacher and then by an external examiner.

### **Choice of language for Art and Musical Education**

If these subjects are taught in mixed language groups, then the candidate must choose beforehand which of the languages he/she will use for the examination.

### 3. THE FINAL ORAL EXAMINATIONS (15 MARKS)

#### Number and nature of oral examinations

Candidates will take three oral examinations. The subjects in which an oral examination will or may be taken are as follows:

- 1.- Language I or Advanced Language I
- 2.- Language II or advanced Language II or History (2 or 4 periods) or Geography (2 or 4 periods)
- 3.- Advanced Mathematics or Philosophy (2 or 4 periods) or Biology (2 or 4 periods), or Chemist (4 periods) or Physic (4 periods).

#### Restrictions in the choice of subjects

No subject can be examined twice, with the exception of Language I, Language II or the advanced courses in these subjects.

- Examinations 1:  
Candidates who have followed an advanced course will be required to take an examination on that course, and not, therefore, on the basic course.
- Examination 2:  
Language 2 or Advanced Language 2 or Geography or History  
Candidates who have followed the Advanced Language 2 course and who wish to choose L2 for their second oral examination will be required to take an examination on that course, and not on the basic course.  
The candidates who do not wish to take an examination in Language 2 (basic or advanced course) will take an examination in history (2 or 4 periods) or geography (2 or 4 periods). It is possible for candidates to take the history or geography oral examination only provided that they have not chosen to take the subject in question as a written examination.
- Examination 3  
Candidates who have followed the advanced course in mathematics will be compulsorily examined on that course.  
Candidates who have not followed the advanced course in mathematics will be required to take an examinations in one of the options listed above, which they may choose freely, provided that they have not already chosen to take the subject in question as a written examination.

#### Time allowed and conduct of the oral examinations

Oral examinations will last 20 minutes, plus 5 minutes for the marking which will take place immediately after each oral examination. Before each oral examination candidates will be allowed preparation time immediately prior to their examination. This time including the time needed to proceed to the examination room and to pick the question will not exceed 25 minutes.

The oral examinations will be conducted **by two examiners: the candidate's teacher and an external examiner**. Both examiners will have equal powers.

Each candidate will draw an envelope containing the questions. The envelopes will carry no distinctive signs of any kind, not even a number.

Annex I. Choices of examinations