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Orig: ES

Courtesy translation into English

## **Action protocol for the administration of medication during school hours**

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Alicante, September 2023

**Medication, both conventional and homeopathic, prescribed by a doctor/medical practitioner**, must be kept in the school Infirmary and administered to pupils by the nurse.

Parents or guardians will personally hand in medication to the nurse, Mrs. Rosario Pérez (Charo). You can contact her by email [ALI-SCHOOL-CARE@eursc.eu](mailto:ALI-SCHOOL-CARE@eursc.eu) or by telephone at 965.152.049.

The following information must be submitted along with the medication:

- 1.- Pupil's name and surname
- 2.- Medical prescription in writing from the doctor/specialist prescribing the treatment
- 3.- Timetable in which the medication is to be administered
- 4.- Dosage to be administered
- 5.- Treatment duration
- 6.- Medicine leaflet

**Use of inhalers in secondary school (Ventolin type)**. Secondary pupils may carry their own inhalers for use in the event of an asthma attack, nevertheless they should be kept out of reach of other pupils.

Inhalers must be properly marked with the full name and language section.

Parents or guardians have the obligation to inform the nursing service, via email. The school cannot be held responsible for any loss, misuse, etc.

For all the above, students are prohibited from carrying any medication in their backpacks, with inhalers being exception for secondary pupils.

The School will not be responsible for any event resulting from failure to comply with this provision.

All this in the best interest of the safety of our pupils'.