

Alicante, 1ST of September 2025

2025-09-01-ALI-SEC-1_ Circular start of secondary course

Dear families,

We wish to welcome the new school year 2025-26, hoping that you have been able to enjoy a relaxing and above all healthy summer.

Below, you will find information of interest about the organization of the first day of class, next Wednesday, September 3rd.

1. TIMETABLES

Opening of Doors: **8h15**

- ❖ All students will access alone through the secondary entrance, including those students who come by bicycle. *We remind you that it is forbidden to ride a bicycle within the school grounds, the students will take it on foot to the parking lot provided by the School in front of the gymnasium and they must always be locked.* They can only be left at the School during school activities and never at night or on vacation.
- ❖ Scooters, electric scooters or skateboards must be parked in the fenced area next to the Security guard.

Finish time: As reported in the General Circular for the start of the 2025-26 course, **the first day of classes will end at 12h00**. Students will exit in an orderly manner through the secondary door.

At 8:45, all students must be present at the following checkpoints:

- ❖ **S1:** first-year students should go to the "Salon de Actos" where they will be welcomed by the tutors, Pedagogical Advisors and Management.
- ❖ **S2 to S7:** Students from second to seventh should go directly to the assigned classroom to meet their main teacher (see table "Distribution of tutors")
- ❖ New students should go to the welcome point at the Secondary entrance

Next, the table of class teachers is detailed with the number of the classroom where they will receive the students on the first day. Several panels with this information will be displayed in the secondary entrance hall.

2. DISTRIBUTION OF TUTORS BY CLASSROOM (01/09/2025)

Curso/Class	Alemana/ German	Inglesa/English	Española/Spanish	Francesa/French
1º	Tom FEUERSTEIN	Philip JONES	Marco ARNEDO	Julien LEVY
2º	Julia GACK	Bart SMET	Mar PAREDES	David HOORNAERT
3º	Mark POPENCO	Simen LISTERUD	Eduardo GONZALEZ Francisco NAVARRO	Jennifer REDING
4º	Laura AMANN	Marie DOWD	Rafael CRESPILO	Samy KADOURI
5º	Heiko KOCH	Ray FREEMAN	Inmaculada PERAN Paz CARRILO	Virginie GALLET
6º	Jens GABRIEL-MENZEL	Michael PURCELL	Octavio FERNANDEZ	Patrice HERCOT
7º	Natalie HEMMERICH	Bhavini LAD Antti TORVIKOSKI	Noemí ÁLVAREZ	Romain KACHANER

3. ORGANIZATION OF THE FIRST DAY

- ❖ During the first three periods, the pupils will stay with their tutor and talk about the start of the academic year (rules, timetables, etc...).
- ❖ In the 4th period, each pupil will go to the class that corresponds with their new timetable given to them previously by the tutor. The class will end at 12h00 which is when the first day will end.
- ❖ **From Thursday the 4th of September, pupils will follow the complete timetable.**

4. COMMUNICATION WITH FAMILIES

To continue our desire for sustainable development and better conservation of the environment, most of the communications to families and forms will be done electronically, thus having to respect the deadlines to the maximum.

SMS My School is a common tool for all E.E. that allows effective communication through e-mails and a system of “announcements” available on the access page. It is therefore extremely important that families consult this portal regularly.

This tool will allow them to observe on-line absences, delays, timetables, list of assigned teachers as well as their contact e-mails, school newsletters, etc. They will also be able to retrieve all those communications sent by the School through the aforementioned “announcements” system.

We remind you of the importance of regularly checking the attendance and delays of your children to class through the use of the SMS (School Management System).

For any incidences relating to SMS please directly contact LIST-ALI-SKU-SMS@eursc.eu

For more information on how SMS works please see the following link: [SMS for Parents 0.pdf \(escuelaeuropea.org\)](https://www.escuelaeuropea.org/SMS%20for%20Parents%200.pdf)

5. RULE AGREEMENT

At the beginning of your child's Agenda, as well as in the Secondary Policies and Regulations section of the school website, you will find our internal regulations, which provide more information on the rules and regulations that our students must comply with in order to maintain a safe and orderly environment where students can learn and enjoy.

We kindly ask you to read this information carefully. In the same way, we advise you to consult the school policy documents that you will find on our website www.escuelaeuropea.org, as well as the General Rules and Regulations www.eursc.eu.

6. IDENTITY CARDS

The School will provide all students with a school identity card that they must carry with them at all times. There are of two types:

❖ **White card:**

Card that all students receive.

Indicates that students must remain in the School throughout the school day.

Not allowing them to leave earlier, regardless of whether they have the last free periods.

Recommended for S1, S2 and S3 students.

❖ **Green card:**

It is awarded to students on an exceptional basis.

It allows the student to arrive later in the morning and leave earlier in the afternoon, if he does not have class in the first or last periods respectively.

This card does not allow the exit in free periods that are not at the beginning or at the end of the classes.

To request this card, the following requirements and conditions must be met:

- The student does not use school bus transport.
- The student arrives to classes on time.
- That every time the student leaves the school, he or she goes directly home and does not remain in the surroundings of the School.
- That the parents assume the responsibility derived from the non-presence of their child in the School during the whole school day.
- That the student shows their card when required

❖ **Yellow card (lunch time):**

In addition, it is also possible to request that a badge can be included in the students' identity cards to indicate that the student can go home to eat during the noon break and the hours before or after if they do not have class. This card does not allow departure in the other free periods. It has the same permissions as the green one and also allows departure at lunchtime.

For this, the following requirements must be met and the following conditions must be adhered to:

- Arrive to classes on time.
- That the parents assume the responsibility derived from the non-presence of their child in the School during the whole school day.
- The student shows their card when required.

In any case, during the hours when students do not have class and remain in the School, they must report to the Studio or the library.

If we have not received a response on the form before **SEPTEMBER 15th, 2025 we assume you do not authorize your child to have a green card or a yellow card. Green and yellow cards will not be awarded after this date.**

Please fill out this form before the indicated date

[Form 2025 2026](#)

7. SCHOOL CALENDAR 2025/2026

Exams

On Study days students do not have classes, but they can come in to consult with their teacher.
On exam days, students finish when they finish their exams.

Date	Year	Observations
1 st to 13 th February 2026	S7	30/01/26 Study Day
11 th to 19 th June 2026 (TBC)	S6	10/06/26 Study Day(TBC)
11 th to 19 th June 2026 (TBC)	S5	10/06/26 Study Day(TBC)

BAC 2026 exams

DATE	Activity	Observations
Pending information BAC UNIT	Written	(TBC)
26 th of June to 2 nd of July 2026	Oral	(TBC)
2 nd of July 2026	Communication	In the afternoon
3 rd of July 2026	Announcement	In the afternoon

Reports distribution

Day	Date	Year	Report
Friday	24.10.25	S1 - S7	November reports
Friday	23.01.26	S1 - S6	1 st semester report
Friday	13.02.26	S7	1 st semester report
Friday	27.03.26	S1-S6	Spring report
Thursday	04.05.26	S1-S6	Concern letters
Friday	15.05.26	S7	Final S7 report
Friday	03.07.26	S1-S6	End of year report

The reports will be published in SMS and families will be informed via SMS when they are available on the platform.

Orientation Evaluations for S5

Monday 06.10.25	S5ES/S5DEA
Tuesday 07.10.25	S5EN/S5FR

- ❖ **November reports:** These are informative reports, which include grades and comments and guide families about the development of the student's start of the school year. You can request a small meeting with up to 5 teachers to resolve any questions or doubts, by sending an e-mail to the corresponding teacher. You can find the contact addresses in the "Course info" space of SMS.
You will be informed of the deadline to request appointments when the date arrives.
- ❖ **First semester reports:** First semester grades with decision of the class council if applicable.
- ❖ **Spring reports:** Report containing comments and notes and indicating the risk of repetition

of the student if applicable.

- ❖ **S7 Reports (May):** Include the preliminary note from the BAC.
- ❖ **End-of-year Report:** End-of-year report that includes the student's decision to promote or not to the next year. The reports will be published in SMS, on Friday, July 3, 2026, approximately from 10:00 a.m onwards. Likewise, a communication will be sent to you via e-mail when they are published on the platform.

Subject choice

For the choice of subjects, families will receive a communication with a link to an on-line form that they must complete and send before the deadline that will be indicated.

Changes in the choice of subjects will not be accepted once the completed on-line form has been sent if this affects the creation of a subject. **Changes will not be accepted after the end of the school year.**

You can obtain more information about the choice of subjects as well as access to the online forms once the term is started, by visiting the "Choice of secondary subjects" section of our website. [Elección de materias S2-S6](#)

Meetings with parents

Day	Date	Time	Year	Participants/ Aim
Monday	08.09.25	19:00	S6-S7	Class Teachers- Parents Informative. Parent representative election
Tuesday	09.09.25	19:00	S1,S2,S3	
Wednesday	10.09.25	19:00	S4,S5	
Wednesday	12.11.25	19:00	S1,S2,S3	Class teachers - Teachers – Parents individually with previous appointment. Parents may have up to 5 teacher appointments. Follow-up of student progress
Thursday	13.11.25	19:00	S4,S5,S6	
Thursday	13.01.26	18:30	S3	Orientation for parents and pupils. S4 options
Thursday	20.01.26	18:30	S5	Orientation for parents and pupils. S6 options
TBC		18:30	S5	Info work Experience
TBC		19:00	S7	Direction, Career Guidance Counsellor – Parents. Information for accessing university
TBC		19:00	S6	Parents meeting- Direction. Information for accessing university
Thursday	07.05.26	19:00	S1,S2,S3	Class teachers - Teachers – Parents individually with previous appointment. Teachers will contact the parents if a meeting is necessary. Follow up students progress
Friday	08.05.26	19:00	S4,S5,S6	

September meetings:

To attend the Secondary information meetings, please register at the following link and print out the necessary QR code:

S6-S7 (08.09.2025) [MEETING S6 S7](#)
 S1-S2-S3 (09.09.2025) [MEETING S1 S2 S3](#)
 S4-S5 (10.06.2025) [MEETING S4 S5](#)

Individual meetings with teachers

Each teacher has a weekly period dedicated to caring for the families. The schedules will be communicated to the parents in the informative meetings at the beginning of the course as well as via e-mail (SMS). The families that want an individual appointment with a teacher must make it directly with the teachers through email or the students' agendas. **These appointments are from October to May electronically.**

Secondary education Councils

Thursday	06-11-2025	16:30 h
Tuesday	03-03-2026	16:30 h
Monday	04-05-2026	16:30 h

All these dates may be subject to change, in which case, a communication will be sent indicating the new dates.

For more information about the Secondary School, you can consult our website by accessing the following link: <https://escuelaeuropea.org/secundaria/secundaria>

Finally, I would like to express my best wishes for this new school year, in protection and health.

Receive a warm greeting,

José Luis Hernández

Deputy Director of the Secondary Education Cycle